



The Hindu Society of Minnesota

(Non-Profit Tax-Exempt Organization)

10530 Troy Lane N, Maple Grove, MN 55311

Web site www.Hindumandirmn.org

Phone No: 763-425-9449

RULES AND REGULATIONS GOVERNING THE USE OF HSM FACILITIES

1. RESERVATION: Permission is required for use of all Hindu Society of Minnesota (HSM) facilities. Applicants should have a copy of the HSM agreement with them before the start of the event. All facilities shall be scheduled on a space available and first come first serve basis. All groups making use of HSM facilities must abide by the HSM general rules, regulations, and policies. The HSM Facility Management may revoke permits where there has been a violation of these regulations.

Consuming of ALCOHOLIC beverages, or possession of harmful WEAPONS, CONTROLLED SUBSTANCES or ILLEGAL DRUGS are prohibited anywhere on the premises. SMOKING of any kind is strictly prohibited on the premises. Solicitation of any kind is not allowed on the property of HSM.

FOOD: Only Vegetarian Food is allowed on the premises. Non-Vegetarian food of any kind, i.e... Meat, poultry, fish, eggs, etc., is prohibited. The kitchen may be used for warming various foods; Cooking is permitted in the kitchen with prior approval. Normally, eating is permitted only in the designated dining area.

2. Whenever a Priest is required, only the Temple Priest must be utilized. If the party wishes, a second priest of their choice, in addition to the temple priest, can be brought in for the function. Homam is not to be performed inside the facility. No exception. If a party wishes to use the stage for marriage, consult with the temple priest before booking the hall regarding Homam.
3. POSTERS and DECORATIONS are allowed with prior approval in designated areas ONLY. Posters should be put on Bulletin Boards or on Easels and not on walls. All DECORATIONS must be flame-retardant. There shall be NO distribution of pamphlets or sale of any article for private monetary gain by an individual or organization using the facility unless specifically pre-approved by HSM.
4. GROUPS & ORGANIZATIONS shall NOT advertise or announce an event held in the HSM facilities in any manner that would suggest that the event is endorsed or sponsored by HSM. HSM has the RIGHT TO DENY the use of its facilities if the proposed event is not in the best interest of HSM and the community in general. No persons shall engage in any disorderly conduct or participate in any game of chance not permitted by the laws in the State of Minnesota. Facilities may not be used by any organization, which has as one of its objectives the overthrow of the Government by force, or by other unlawful means, or by an individual group or Organization deemed subversive, as defined by the State of Minnesota. Parties are not allowed to sublet the place for booths or tables to vendors for sale of any items.
5. No group or persons will be admitted into the facility before the time set forth on the rental agreement. HSM is NOT RESPONSIBLE for accidents, injuries or loss or damage of personal or rented property.
6. PARKING or driving any motor vehicle in areas other than those designated is prohibited. Parking is not allowed on the street. POLICE (from Maple Grove) services if required, must be pre-arranged through HSM and paid by the group organizing the event.
7. CLEANING: Groups using the HSM Facilities are responsible for cleaning the facilities and pay for any damages caused to HSM facilities. All garbage must be BAGGED and kept in the Dumpster OUTSIDE. The place must be vacuum cleaned/broomed before leaving. If facility is not returned in a clean, proper condition, or if there is any breakage or damage to furniture, equipment, or facility, costs will be deducted from the Deposit, and, if needed, the group will be required to pay any additional amounts as determined by HSM.

8. DEPOSIT: All groups must pay a \$250 non-refundable deposit with the application form. Failure to provide all information in detail or providing false information will result in denial of requested use of HSM facilities. No reservation is confirmed without paying the deposit. In case, the event is preponed or postponed, rules for cancellation policy apply.

9. FACILITY CHARGES: (Subject to Revision without Notice) *(Make checks payable to HSM)*
 This agreement is not transferable to another party/organization.

	*Member Rates	Non-Member Rates
From 8:30 AM to 8:30 PM ONLY	Patron or Life- Members *(Must have paid at least \$1,000)	Non-Members or Private Functions Associations/Organizations (or Partially-Paid Members)
1. Auditorium Only: Max 400 people		
Rental : (Up to 5 Hours occupancy)	\$400 (M-TH) \$600 (F-S)	\$500 (M-TH) \$700 (F-S)
- Additional Rental (Beyond 5 Hours) :	\$70 per Hour	\$90 per Hour
All day - maximum 12 hours	\$800 (M-TH) \$1000 (F-S)	\$900 (M-TH) \$1200 (F-S)
2. Auditorium + Dining hall + Kitchen		
Rental : (Up to 5 Hours occupancy)	\$600 (M-TH) \$800 (F-S)	\$700 (M-TH) \$900 (F-S)
- Additional Rental (Beyond 5 Hours): -	\$80 per Hour	\$100 per Hour
All day –maximum 12 hours	\$1000 (M-TH) \$1200 (F-S)	\$1100 (M-TH) \$1400 (F-S)
3. Audio System Audio rental needs an extra \$100 refundable deposit. The renter has to take responsibility of the audio equipment.	\$100	\$100
4. Class rooms	\$25 per hour	\$30 per hour
4. Cleaning charges (see rule #7)	Auditorium \$100 Auditorium, Dinning & Kitchen \$150	Auditorium \$100 Auditorium, Dinning & Kitchen \$150
<i>Rates subject to change without notice.</i>		

PLEASE NOTE:

If an admission fee is collected or donations are solicited, the program is not treated as private and non-member rates apply.

Please Note that the auditorium, dining and kitchen are rented for AM and PM Sessions as follows
 -- Morning session to close before 2:00 P.M. If any member wants to rent beyond 2:00pm, even within the 5 hour time limit per session, they have to pay all day rate. The hours allowed are for occupancy time and include (pre and post) event preparation/rehearsals/cleaning time. Occupancy for any part of an hour will be counted as one full hour for rental charges.

For Reservations and further Information, please contact the Temple Manager at (763-425-9449) during temple hours.



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HSM Temple facility rental application

The undersigned request the use of Hindu Temple of Minnesota facility at 10530 Troy Lane North, Maple Grove, MN 55311, and understands the permit is not transferable to another party/organization.

Full name: _____

Address: _____

Phone: _____ Email Id: _____

HSM Member Yes No

Name the facilities requested: Auditorium only
 Auditorium + Dining hall + Kitchen
 Audio System
 Class rooms

Purpose: _____

Estimated attendance _____

Date required: _____

Specify admission charges if any:

\$ _____

Time: A.M. sessions _____

P.M. Sessions _____

All day _____

List all materials to enter in to the facility:

Whenever a Priest is required, only the Temple Priest must be utilized. If the party wishes, a second priest of their choice, in addition to the temple priest, can be brought in for the function. Homam is not to be performed inside the facility. No exception. If a party wishes to use the stage for marriage, consult with the temple priest before booking the hall regarding Homam.

Payments:

Rental charges: \$ _____

Deposit: \$250

Total due: \$ _____

Method of payment: Check No: _____ Credit card:
(Must receive payment at the time of booking)

I have read Hindu Society of Minnesota temple facility rental application and agreement. I fully understand the rates and rules of this rental agreement and will comply with them. I take full responsibility of any damage accessed during the rental by me or my invited guests. I also understand that Hindu Society of Minnesota is not responsible or liable for any accidents, injuries or loss of personal property.

Signature: _____

Date: _____

For office use only: Approved by: _____

Date: _____